

**SUMMARY ACTION MINUTES**  
**(Action Items Displayed in *Italics*)**  
**Virtual Meeting**

**I. ROLL CALL**

*Chair Ramos, Vice Chair Johannes and Commissioners Bunyan, Chinn, Epting, Harrell, Myers, Sarkis, Senft, Thoms, and Yauger were present. Commissioners Lawrence-Adams and Coronado Hughes were excused absences.*

**II. PUBLIC COMMENTS**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission, and are not contained in today's agenda.

*No comments received.*

**III. CONSENT CALENDAR (Item A)**

The following item on the consent calendar will be reviewed and accepted unless a Commission member requests a change to a specific item.

**A. Review Summary Action Notes for February 9, 2021.**

*Notes accepted.*

**IV. STAFF REPORT (Items A-B)**

**A. Cultural Resources Operations Facility Update**

OC Parks will give an update on the recent happenings within the Cultural Resources Operations at each of the historical facilities within the section.

*Dennis Shaffer reported that facilities may begin to reopen as Orange County moves lower on the tiered system guidelines from the State.*

**B. Update on "Operation Independence"**

OC Parks will give an update on the information requested by the Commission regarding the County's mass vaccination initiative.

*Dennis Shaffer reported that staff is still working on finalizing the informational handout that was requested in February. Once completed, it will be emailed to Commissioners.*

**V. COMMISSION ITEMS (Items A-F)**

**A. Orange County Jamboree Event**

Because of the ongoing COVID-19 pandemic, OC Parks has not restarted hosting large public events due to public safety concerns. Chair Ramos will lead the

discussion of postponing the Orange County Jamboree event, normally held in April.

**RECOMMENDED ACTION:**

Postpone the Orange County Jamboree event until April 2022.

*1<sup>st</sup>- Commissioner Chinn*

*2<sup>nd</sup>-Commissioner Sarkis*

*11-0, approved. Commissioners Lawrence-Adams and Coronado Hughes absent.*

*Email to past participants will be sent out notifying them of the postponement.*

**B. Discussion of Recognition for Retiring Commissioners**

Chair Ramos will lead a discussion of recognizing Commissioners who have retired within the last 3 years. All former Commissioners who have retired within that time would qualify for the Commission's Preservation Award Program.

**RECOMMENDED ACTION:**

Approve the nomination of former Commissioners, Don Dobmeier, Steve Adamson and Margrit Kendrick for the Preservation Award.

*Item moved to the April meeting at Chair Ramos' request. Item will include an Action Item to approve funding of the Commission recognition plaques.*

**C. Approval of 2021 Meeting Locations**

The Commission will vote to approve the proposed meeting locations for the calendar year. Meetings can be changed to a virtual setting as needed in the interest of public health and safety.

**RECOMMENDED ACTION:**

Approve the proposed 2021 meeting locations with notice that they can be changed to virtual meetings as needed.

*11-0, approved. Commissioners Lawrence-Adams and Coronado Hughes absent.*

**D. Oral History Program Update**

Commissioners Bunyan and Epting will give a report on the implementation of the Oral History Program and discuss the immediate steps needed to begin interviews.

*Commissioners Bunyan and Epting gave a report and answered questions. Team will begin setting up interviews with the most recently retired Commissioners.*

**RECOMMENDED ACTION:**

Receive and file.

**E. OCHC Website Updates**

Chair Ramos will lead a discussion of adding information to the Commission's webpage.

*Commissioner Chinn gave a report on the ongoing project to update the Commission's GIS map of historic sites in Orange County.*

*Chair Ramos asked that Commissioners complete a 300-word bio of themselves and send it to him by the April meeting.*

**RECOMMENDED ACTION:**

Receive and file.

**F. Action Teams Status Reports**

1. Planning Advisory Team- *No report.*
2. Collaboration Team- *No report.*
3. Finance Team- *No report.*
4. Administration Team- *Chair Ramos will discuss status of the team with Commissioner Thoms after the retirement of the 2 other members.*
5. Public Engagement Team- *No report.*

Each Action Team leader will give a status report on any changes to their projects.

**RECOMMENDED ACTION:**

Receive and file.

**VI. COMMISSION COMMENT AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

*Jacky Cordero gave an update on the status of the Commission's stipend payments. Staff will also send out the County's payday calendar for Commissioner's reference.*

*Dennis Shaffer will bring a report on the Blue Lantern Gazebo in Dana Point Harbor to the April meeting.*

**VII. ADJOURNMENT- 11:24 a.m.**