

SUMMARY ACTION MINUTES
(Action Items Displayed in Italics)
TUESDAY, FEBRUARY 6, 2024 — 10:00 a.m.

I. ROLL CALL

Chair Yaeger, Vice-Chair Sarkis, and Commissioners Bacon, Chinn, Gossett Harrell, Johannes, Remnet, Senft, Taylor, and Thoms were present. Commissioners Myers, Richonne, and Skorpanich were absent.

II. PUBLIC PARTICIPATION

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

No comments were received from the public.

III. CONSENT CALENDAR (ITEM(S) A–B)

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

A. APPROVE COMMISSION MINUTES FOR THE DECEMBER 5, 2023 MEETING.

B. APPROVE COMMISSION MINUTES FOR THE JANUARY 2, 2024 MEETING.

Motion: Commissioner Sarkis

2nd: Commissioner Chinn

Approved 10–0–1 (Commissioner Senft abstained)

IV. STAFF UPDATE (ITEM(S) A)

A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE.

Staff will give an update on the recent happenings within the Cultural Resources Operations at historical facilities.

Dennis Shaffer, OC Parks Operations Manager,, provided updates on the historical facilities, including updates on any rain damage, upcoming programming at a few of the facilities and the special event that the Orange County Historical Society will be holding at Arden: Helena Modjeska Historic House and Gardens. The upcoming field trip to the Fox Theatre in Fullerton was confirmed and a reminder was provided to the Commission.

Commissioners were reminded of the annually required Form 700 and requested information on how to file.

The staffing changes in Archaeo/Paleo Operations were announced to the Commissioners.

V. DISCUSSION CALENDAR(ITEM(S) A–C)

A. COMMISSIONER ROLES DISCUSSION

Commission Chair will lead a discussion on the ongoing selection of Commissioner Roles and clarify roles within the Commission.

Dennis Shaffer, OC Parks Operations Manager, provided information on the item and answered the Commissioners' questions.

RECOMMENDED ACTION(S):

Delegate Commissioners to each of the following roles:

1. Photographer: Steve Sarkis
2. Treasurer: Kristina Senft
3. Historic Preservationist: Phillip Chinn
4. Administrative: Helen Myers
5. Plaque Program: Marilyn Thoms
6. Publications: Barbara Gossett
7. Cooper Center: Judy Richonne
8. Heritage Hill: Marianne Taylor
9. Public Events: Barbara Force Johannes
10. Arden: Helena Modjeska: Pamela Harrell
11. OC Archives: Mary Anne Skorpanich
12. Grants: James Bacon

Commissioners noted one role not listed was Oral History: Mary Ann Remnet.

B. NATIONAL TRUST FOR HISTORIC PRESERVATION CONFERENCE REPORT

Commissioners Thoms and Chinn will present a short report on their visit to Washington, D.C. for the National Trust for Historic Preservation Conference.

Commissioners Chinn and Thoms gave a brief report on the conference they attended.

RECOMMENDED ACTION(S):

Receive and file.

C. AD HOC COMMITTEE FOR NETWORKING EVENT 2024

The Commission plans to host a Networking Event in 2024, with a planned date of September 26, 2024. The Chair will discuss the creation of a limited-duration ad-hoc committee to assist with planning and organizing the Networking Event with a proposed dissolution date of September 30, 2024.

Commissioners discussed creating an ad hoc committee to begin planning the Networking Event.

RECOMMENDED ACTION(S):

1. Recommend the Chair establish the Networking Event Ad-Hoc Committee with a dissolution date of September 20, 2024.
2. Recommend the Chair select up to three Commissioners to serve on the Networking Event 2024 Ad-Hoc Committee until the designated dissolution date.

Commissioners Harrell, Johannes, and Taylor volunteered to serve on the Ad-Hoc Committee.

VI. COMMISSION COMMENTS AND REPORT

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

VII. ADJOURNMENT 11:20 a.m.